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| **Meeting/Project Name:** | TripSharing | | |
| **Date of Meeting:** | 21/06/2019 | **Time: (Type)** | 3 hours  (face-to-face) |
| **Meeting Called by:** | ThaiHV | **Location:** | HB404L |
| **Note Taker:** | PhongNV | **Time Keeper:** | PhongTV |
| **1. Meeting Objective** | | | |
| * Review Report chapter 3 | | | |
| **2. Attendance** | | | |
| **Name** | **Role** | **Email** | **Phone** |
| ThaiHV | Project Manager  Developer  Business Analyst | thaihvse048010@fpt.edu.vn | 0349940158 |
| PhongNV | Technical Leader  Designer | phongnvse05051@fpt.edu.vn | 0978296187 |
| PhongTV | Design Leader  Developer  Tester | phongtvse05048@fpt.edu.vn | 0987489397 |
| TruongLX | Business Analysis Leader  Developer  Tester | truonglxse04616@fpt.edu.vn | 0964038801 |
| LinhLP | Test Leader  Developer | linhlpse04693@fpt.edu.vn | 0362442818 |
| **3. Content** | | | |
| - remove title in normal flow  - remove prefix in pre-post  - business rule  - add overview information for excel sheet | | | |
| **4. Note** | | | |
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